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**Workforce Development Area 1
Adams, Brown, Pike & Scioto Counties**

A proud partner of the American Job Center Network

Board Meeting Agenda

Date: Wednesday, May 27, 2026; starts at 10 a.m.

Location: Endeavor Center, 1862 Shyville Rd., Piketon, OH 45661

Virtual Option: <https://us02web.zoom.us/j/87803917298?pwd=ql3LpE4CjPpOlZ9CyDAFjBTmgT79au.1>

I. Call to Order & Roll Call

II. Public Comment Period

III. Approval of Previous Meeting Minutes

IV. Standard Reports

- 1. Monthly Reports
- 2. Monitoring Reports
- 3. Fiscal Reports

V. Updates

- 1. SO Consortium/Area 1 Audit FY 24 & 25
- 2. PORTS Recruitment & Career Center
- 3. Evaluation of AI-Enabled Participant Support Platform Proposals
- 4. Evaluation of GRIT Adult Training Bootcamp Proposals

VI. Action Items (motions required)

- 1. Select AI-Enabled Platform Provider Motion made by _____, Seconded by _____
- 2. Select GRIT Summer Training Providers Motion made by _____, Seconded by _____
- 3. Policy: WIOA Funds to Purchase Food Motion made by _____, Seconded by _____
- 4. Approve PY 26 FY 27 WIOA Allocations Motion made by _____, Seconded by _____
- 5. Participation/Pay Dues for OWA Motion made by _____, Seconded by _____
- 6. SCCTC/WDA 1 Staffing Contract Motion made by _____, Seconded by _____
- 7. Staff COLA increase Motion made by _____, Seconded by _____

VII. New/Old Business

VIII. Adjournment Motion made by _____, Seconded by _____

Next Meeting: Wednesday, July 22, 2026

WORKFORCE DEVELOPMENT BOARD #1

BOARD MEETING MINUTES

Date: March 25, 2026

Location: Workforce Board Office, 4057A Gallia Pike, Franklin Furnace, Ohio

Virtual option: Zoom

Time: 10:00am-11:30am

ATTENDANCE:

Board Members Present: Tim Grooms, Jeff Hamilton, Paula Baumgardner, Todd Cron, Holly Johnson, Josh Rennison, Matt Louanglath, Kyle Copley, Chuck Taylor,

Staff Present: Crystal Keaton, Michelle Cutlip, Sarah Carver, Dwayne Alexander

Guests: Brown County Juvenile Court representatives and project partners, Sonya Godfrey, Tony Moore, Luanne Valentine, Sarah Junk, Lisa Pfeifer, Sarah Redoutey, Mindy Purpero, Debora Plymail, Susan Huff, Nikki Atkins, Dan Wickerham, Ashlie Weber

CALL TO ORDER:

Holly Johnson called the meeting to order and Michelle Cutlip confirmed attendance.

PUBLIC COMMENT:

No public comments.

APPROVAL OF MINUTES:

Motion to approve previous meeting minutes was made by Josh Rennison, seconded by Todd Cron, and approved unanimously.

STANDARD REPORTS:

Director Crystal Keaton reviewed monthly program participant reports including each county's funded participant numbers, total participants, and employment outcomes.

- Business Resource Network (BRN) report: Follow-ups with employers ongoing though initial downturn in job postings noted.
- Special grants quarterly report as of December: RESEA program exceeded goals, serving overflow virtual clients from Hamilton County.
- UI Pilot project near two-year mark with 4,500 individuals served; April meeting planned with ODJFS to discuss continuation.
- GRIT Project update includes 36 Ohio school districts participating; Scioto County currently serving eight districts plus Vern Rife School.

Financial reports included end of 2025 statements, current funding status through February, and updated bank statements. Auditor of State notification on audit status and Hinkle report due April 15th discussed, with Community Action and CPA firm Millhuff Stang leading resolution efforts. Sonya Godfrey reported progress on audit preparation and timeline.

Audit challenges for 2018-2024 were explained by Crystal Keaton and Sonya Godfrey, including historical fiscal entanglement with Community Action and efforts to segregate accounts and comply with single audit requirements under WIOA.

GRIT SUMMER TRAINING PROGRAMS:

- RFQ process overview: 7 training providers met criteria for summer programs serving approximately 600 juniors and seniors without post-secondary plans.
- Providers include Shawnee State, Washington State College, Hocking College, East Palestine High School, Ashtabula County Technical Career Center, and Belmont College.
- Motion to approve recommended funding allocations for training providers was made by Matt Louanglath, seconded by Josh Rennison, approved with one abstention (Jeff Hamilton).

RECRUITMENT CENTER AND SPECIAL PROJECT:

- Update on economic development and workforce opportunities related to Piketon PORTS site with SoftBank, SB Energy, AEP, Centris, Oklo, Meta partnerships.
- Grant application submitted to ODJFS to support staffing, equipment, outreach, and pipeline development for skilled trades and K-12 partnerships.
- Motion to approve potential RFP procurements if grant awarded was made by Matt Loanglath, seconded by Josh Rennison, and approved with one abstention (Todd Cron).

GRIT ADULT TRAINING BOOT CAMPS RFQ:

- Request to issue RFQ for adult boot camps modeled on successful pilot programs for quick entry credentials with supportive services.
- Funding amount proposed: \$200,000 over 13 months.
- Motion to approve RFQ issuance was made by Josh Rennison, seconded by Todd Cron, and approved unanimously.

BROWN COUNTY ESC MOU:

- Proposal to continue partnership supporting STEM-related educator events and student career exploration at the Brown County Fairgrounds.
- Funding request: \$7,090.
- Motion to approve MOU with Brown County ESC was made by Tim Grooms, seconded Matt Louanglath, and approved unanimously.

BROWN COUNTY JUVENILE COURT REMOTE WORK CENTER MOU:

- Court representatives outlined program supporting at-risk youth with education and remote work opportunities aligned with GRIT goals.
- Funding request: \$100,000 from GRIT toward \$250,000 build-out project, with \$100,000 also committed by County Commissioners and \$50,000 by Court.
- Motion to approve MOU and funding was made By Todd Cron, seconded by Josh Rennison, and approved unanimously.

PURCHASE OF TECHNOLOGY SUPPLIES:

- Request to purchase 16 iPads with keyboards (~\$8,000) for Foundations for the Trades program to train enrollees in construction tech use.
- Motion to approve purchase was made Josh Rennison, seconded by Todd Cron, approved with one abstention (Matt Louanglath).
- Board entered executive session to discuss staff compensation.
- Upon return from executive session, motion to approve staff compensation as presented was made by Matt Louanglath, seconded by Todd Cron, and approved with two abstentions noted (Kyle Copley and Josh Rennison).

NEW/OLD BUSINESS:

- Holly Johnson acknowledged Crystal Keaton's anticipated appointment to the Scioto County Economic Development Board to represent Workforce Development Area 1, recognizing this as an important position for the organization.
- Crystal confirmed appointment is forthcoming following a meeting scheduled for the following week.

ADJOURNMENT:

Motion to adjourn was made by Todd Cron, seconded by Josh Rennison, and approved. Meeting adjourned by 11:30 a.m.

Minutes respectfully prepared by Michelle Cutlip, Administrative Assistant, WDA 1.

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